

**Prior Weston Primary School & Children's Centre PTA Minutes
24th February 2017**

Present:

<p>Andrew Boyes Charlotte Dag Julia D’Rosario Kelly Ewers Kirstin Kaszubowska</p>	<p>Louise Ketley Peter Lensink Eva Stenram Amber Trentham</p>
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Agenda	Notes and Actions	Who	By When
Constitution	<p>PTA UK has a new model constitution. Peter ran through the main differences.</p> <p>Detailed paper attached</p> <ul style="list-style-type: none"> • Any decisions made by email must be unanimous (PL to check if this applies to whatsapp) • Accounts under £25,000pa should be checked by another qualified person • Constitution can only be changed at AGM • Next AGM - July 	PL	Done
Auction of promises	LK to review the project plan and roles and responsibilities and identified and to call for support before the next meeting	LK	31st March
Class reps	Kirstin collected class reps for some outstanding classes. The role of the class rep is to speak to other parents and encourage participation in the PTA.	KK	

Fundraising	<p>Kelly shared her research on available funds to apply for and suggested a side group for fund raising – Peter, Nargis and Herveine volunteered and Andrew suggested working with Kate – the school's business manager to ensure the applications are timely and appropriate.</p> <p>Particular focus will be on ICT, outside space and club provision</p>	KE	
AOB	<p>Don't forget to add your details to the Whatsapp group.</p> <p>Louise will keep a list of email addresses of people who want to be involved and support activity.</p> <p>Nargis and Eva to keep the website and noticeboard up to date with relevant information to keep people informed of what is happening.</p>	<p>PL</p> <p>LK</p> <p>NC/ES</p>	

Next meeting 31st March 8.15